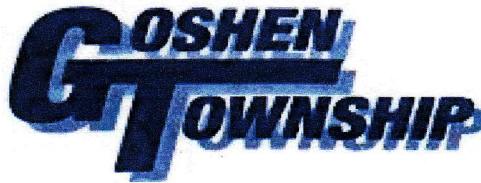


Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting of the Goshen Township
Board of Trustees
Saturday, March 10, 2012 – 9.00 A.M.**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Ray Autenrieb
Honorable Lisa Allen

Ray Autenrieb called the meeting to order. Lisa Allen led in prayer. The pledge was recited; and roll was taken.

Ray Autenrieb; present.

Bob Hausermann; present.

Claire Corcoran; present.

Adoption of Agenda

57-2012 Bob Hausermann motioned to adopt the Agenda. Claire Corcoran seconds the motion; motion carries

Ray Autenrieb; Yes

Bob Hausermann; Yes

Claire Corcoran; Yes

New Business

Administrator Ray Snyder began by stating the budget as presented is with the recommendations from the previous meeting. There are over \$160,000.00 in cuts from the last meeting which reduced our shortfall after our unencumbered from \$331,000.00 to \$203,000.00 bring the General Fund balance down to \$691,000.00. Ray Snyder discussed with the Trustees the importance of keeping the General Fund balanced at \$750,000.00. Ray Snyder explained the reasons for not wanting to go below that dollar amount and how it could affect the Township.

Zoning

Ray Autenrieb asked if anything has been done with the Zoning Department.

Ray Snyder stated that based upon your comments of the last session, your suggestion of incorporating the duties of the Property Maintenance Code Enforcement Officer with another Department Head, that position was removed from the Zoning Department at a salary of \$10,800.00 which drove the PERS contribution down by \$1,623.00 and a 4% raise was removed. Total cuts since

met last was \$16,119.00.

Claire Corcoran asked about cutting the Property Maintenance Code Enforcement Officer completely. Is the Department Head also going to do the duties?

Ray Snyder responded by saying yes, based on the comments from the previous meeting, those duties are going to be held by another Department Head.

Claire Corcoran asked if part of that position would be doing Zoning?

Ray Snyder responded by saying yes but it would have to be funded by Zoning.

Bob Hausemann suggested putting a couple of dollars back in the Zoning Fund to cover that cost, if there is no money to cover that cost. My idea was for someone to pick those duties up on a voluntary basis, but that may not have been a realistic idea.

Ray Snyder asked Bob Hausemann how many hours a week he would like for that position.

Bob Hausemann stated it should be based on a dollar amount. Cut the amount to \$2,000.00

Claire Corcoran asked if they are speaking of a hired employee doing those duties and not a volunteer.

Bob Hausemann said yes, at this point.

Ray Autenrieb asked Teri Donahoe if she had anything to add.

Teri Donahoe spoke to the Trustees about the cuts she proposed. She stated that the Zoning Commission should have only one meeting a month and eliminate the secretary which would reduce the funding from \$4,000.00 to \$2,530.00. Reduce the Zoning Inspector from five days per week to three days per week which would be a savings of \$10,781.39. Reducing the OPERS to \$8,245.81, Medicare to \$1,099.44, Medical to \$14,984.04, Life Insurance to \$108.00, Dental to \$1,440.00, Vision Plan to \$312.00 and Disability Plan to \$300.00. Teri also disputed Mr. Snyder's evaluation of the amount needed to cover Zoning employees on Workers Compensation. She felt that it should be lower, due to less employees and a lower risk factor since they are mostly office personnel. Therefore, she cut it from \$7,100.00 to \$500.00.

Claire Corcoran asked who was hired last. Teri Donahoe stated she was. Ray Snyder asked how the chairperson felt about cutting the meetings in half. Teri Donahoe stated he was fine with that and is going to combine workshops.

Ray Snyder stated that the amount that was cut is still coming from the General Fund and was not a savings.

Lisa Allen asked if we wanted to rely on CD's to get the minutes done since we have been having a problem with the recorder.

Bob Hausermann asked Teri if she goes to the Zoning Meetings and writes the minutes out physically.

Teri Donahoe stated, yes she does go to the Zoning meetings.
Claire Corcoran asked Teri Donahoe if attending Zoning meetings and taking minutes was in her job description.

Teri Donahoe stated that it is not.

Bob Hausermann stated he was prepared to discuss recommendations today.

Claire Corcoran stated she was not prepared to do that because she had not seen the document or heard about it until this day. She would like to see how it is laid out and look at the personnel in that department. She would like to consider this before we cut positions.

Road and Cemetery

Ray Snyder stated that since the last session, \$10,000.00 have been cut in a new Service Director salary, a 4% salary increase has been cut, which dropped OPERS by to \$16,065.00 and the hillside pinning project at Myers Cemetery was also cut. Total cuts of \$54,465.00.

Claire Corcoran asked if we had looked into the mortgage and interest for the department. Could we look into it by contacting the Prosecutor?

Ray Snyder stated he would.

Claire stated the question would be if we could take money from a restricted fund to help pay for the mortgage and interest just like the Police Department is doing for their housing.

Bob Hausermann stated he felt that since they were using an office in the Administration Building he felt it was appropriate.

Bob Hausermann stated that Lou Clemons was at a salary of \$59,880.00. Bob Hausermann is not interested in hiring anyone in at the same amount. He proposed reducing the salary by \$10,000.00, basically a \$49,000.00 hiring salary which would be another \$10,000.00 savings for that department.

Ray Snyder stated that salary was already reflected in the budget.

Police

Ray Snyder stated that cuts from the last proposed budget was \$20,000.00 for the purchase of a used vehicle, \$7,000.00 to equip the vehicle, \$49,450.00 from the retirement of Detective Penn on June 1, 2012, and also a resignation from a part time officer with a total salary of \$71,000.00. Ray Snyder stated he has lost over 4,000 hours in man hours that are not going to be replaced. Total cuts \$63,550.00.

Ray Autenrieb spoke about the Safety Services Levy that failed in 2010 and this is a direct result of that failed levy. Didn't have to cut anyone in 2010, but this is a

direct result of the levy not passing that we have 3 police officers that will not be replaced.

Bob Hausermann stated also two Assistant Fire Chiefs. Attrition has been kind to us and we didn't have to make any cuts. Cuts have been made in all departments and we are now at a bare minimum.

Fire/EMS

Steve Pegram presented to the Trustees the budget for Fire/EMS stating that in the last draft there was a typographical error where the unencumbered in the funds was added twice. It has been corrected and it changed the revenue so the revenue for Fire/EMS went down by \$33,000.00. We also found we had not calculated the Safety Services revenue so that went up slightly. The overall loss for EMS was \$33,385.00 in revenue. We made a cut on the extra part time coverage hours as recommended at the last meeting. The exact amount of that cut was \$31,137.59. The amount needed from the General Fund is \$278,628.00 before we use our unencumbered. We are recommending we use all of the unencumbered which is \$77,000.00. Fire/EMS will still need supplemented by \$201,385.05 to balance the budget. No cuts were made regarding the health and safety of employees as discussed at the last meeting.

Ray Autenrieb stated that this budget does not include any capital improvements or raises.

Steve Pegram spoke about the Fact Finder Report that will be brought to the Trustees on Tuesday March 13, 2012 at the Regular Trustees meeting in Executive Session. The Fact Finder Report did recommend that we give a wage increase.

Bob Hausermann asked if they could accept the budget as proposed. He stated that without cutting Zoning and Police, there is nothing left to cut.

Ray Autenrieb asked if Bob Hausermann was suggesting they accept the budget as proposed or with the Zoning Department cuts.

Bob Hausermann said yes as proposed. Nothing left to cut and possibly put on fund raisers. We do have money coming from Estate Tax but have no idea what that amount will be.

Ray Autenrieb spoke that to cut the Administrator position would be a savings of \$25,000.00 and the Trustees take over.

Bob Hausermann suggested accepting the budget as is.

Claire Corcoran stated she cannot let the General Fund go into Fiscal Caution. We need to look at what we are spending and not play a guessing game. She stated we need a Police, Fire and EMS Department, but will not support or justify a levy. Let's look at each department. She wants to see the numbers and the impact. Even if it takes 5 days to a week to work on the Budget we should do it. She stated she is willing to work on it until it is done.

Lisa Allen stated that if they adopted the budget today, she does not have the paperwork on hand necessary to do so. The Trustees would have to wait until Tuesday evening.

Ray Autenrieb stated we have a 24 hour window in which to adopt the budget.

Ray Snyder spoke to Claire Corcoran regarding the five year plan that she directed him to put together. It is complete, but due to illness he didn't have the ability to come up with some conclusions and make recommendations. It includes all departments.

Steve Pegram cautioned that he held revenue, as well as salary and benefits. They are flat figures. Do we want to use that historical percentage for salary and benefits and show an increase or do we want to leave them flat? Historical data shows about a 3% average in raises. It also does not include any capital or equipment that we have deferred.

Ray Autenrieb asked Claire Corcoran if they wanted to look at the five year plan after they approve the budget.

Claire Corcoran stated they should look at it before they approve the budget. She stated that the conclusions will help everyone, including the public where we are and where we are going in the future.

Lisa Allen stated she would like to try and have the next Budget Meeting on Monday, so that she can have the paperwork ready and everything correct at the meeting on Tuesday night. Lisa Allen stated that the five year plan is a great way to show that all the things that were happening are now here.

Ray Autenrieb suggested they have a meeting early on Tuesday March 13, 2012 at 5:00. That way they can look at the presentation and discuss anything that had taken place and at that time we can decide to convene another meeting to adopt the budget as proposed.

58-2012 Ray Autenrieb motioned to schedule a Special Meeting on Tuesday, March 13, 2012 at 5:00 PM to discuss the 2012 Budget. Bob Hausermann seconds the motion; motion carries.

Ray Autenrieb; Yes

Bob Hausermann; Yes

Claire Corcoran; Yes

Community Forum

Ken Klosterman suggested having a spokes person to meet with the press so that the articles are *printed correctly*.

Bob Hausermann stated that he believes everyone's hearts are in the right place. We may disagree but in the end we come together.

Jeff Corcoran pointed out that if there is going to be a Special Meeting the notice should be more specific.

Jim Constable stated that some figures on the Budget were incorrect and off by \$44,000.00

Steve Pegram stated that Jim Constable was incorrect.

Jim Constable stated that the tax revenue loss was \$6,742.00. Other revenue loss was \$19,400.00. If Goshen gets the TIF money it would bring in more than \$200,000.00.

Sharma Huffaker suggested the CPAA offer to volunteer time for the Police Department.

Bob Richards asked how we could get more industry into Goshen. We must get serious and put economics on the front burner.

Bob Hausermann said he would like to discuss the economic issues with Mr. Richards.

59-2012 Ray Autenrieb called for a conclusion of the Budget Meeting and motioned to recess at 10:18 AM until 10:45 A.M. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

60-2012 Bob Hausermann motioned to reconvene from recess at 10:49 A.M. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

Executive Session

61-2012 Bob Hausermann motioned to go into Executive Session at 10:50 A.M. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

62-2012 Bob Hausermann motioned to return from Executive Session at 11:50A.M. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

Adjournment

63-2012 Bob Hausermann motioned to adjourn the meeting at 11:51 A.M. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

Respectfully Submitted by:



Lisa Allen, Fiscal Officer



Goshen Township Trustee

LMA/tad

March 10, 2012

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